

# ANNUAL REPORTS 2016 ST. PAUL'S CHURCH VERGENNES, VERMONT



Three women on the altar: The Rev. Linda Maloney, supply at St. Paul's on November 13, 2016, flanked by Acolyte Catie Macauley and Chalice Bearer, Carol Knauss.

**Our mission at St. Paul's is to be a community reflecting and demonstrating God's compassion and love to all through prayer, education and outreach.**

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## ABOUT THE ANNUAL MEETING

All those who have an active interest in the life of St. Paul's are more than welcome to participate in the annual meeting. Everyone who is present with us strengthens our fellowship. Voting at the annual meeting is limited according to the Church Canon.

### Diocese of Vermont: Canon 13

Those who are communicants in good standing and are enrolled on the canonical register of the Parish are eligible to vote in the annual meeting. Similarly, delegates to various offices within the church also need to be Communicants in good standing. Communicants in good standing are defined by the Canons as:

### The Episcopal Church: Canon 17

The Canons (regulations by which the church is governed) of the National Church indicate that all whose Baptisms have been duly recorded in this Church are members thereof, that members sixteen years or older are to be considered adult members. All communicants of this Church, who for the previous year have been faithful in corporate worship, unless good cause prevent, and have been faithful in working, praying and giving for the spread of the Kingdom of God, are to be considered communicants in good standing.

### The Diocesan Canon III, Canon 13.6

Those persons who are entitled to vote in a Parish meeting are defined as follows: those persons who are communicants in good standing and are enrolled upon the canonical register of the Parish or Mission in which they habitually worship.

## ELECTIONS TO TAKE PLACE AT ANNUAL MEETING

January 22, 2017

Three Vestry members to each serve a three-year term (until January 2020)

Three delegates to Diocesan Convention

Three alternate delegates to Diocesan Convention

## PARISH PERSONNEL & COMMITTEES 2016

<b>Rector</b>	The Rev. Alan Kittelson
<b>Senior Warden</b>	Tim Earle
<b>Junior Warden</b>	Keith Carrig
<b>The Vestry</b>	
<i>Term Ending January 2017</i>	Sarah Cowan, Cricket Laidman, Judy Langeway
<i>Term Ending January 2018</i>	Keith Carrig, Tim Earle, Nancy Lennox
<i>Term ending January 2019</i>	Mary Cassidy, Barbara Fitz-Gerald, Bo Price
<b>Clerk of the Vestry</b>	Lenore Morse
<b>Treasurer</b>	John Stroup
<b>Assistant Treasurer</b>	George Chauvin
<b>Designated Funds Treasurer</b>	John Stroup
<b>Delegates to Diocesan Convention</b>	Sue Berkenbush, Laurie Earle, Judy Langeway
<b>Alternates to Diocesan Convention</b>	Mary Gordon, Cricket Laidman, Marcia Merryman-Means
<b>Acolytes</b>	Alisdair Chauvin (part year), Catie Macauley, Lucy Macauley, Noah Macauley, Sam Mangini
<b>Altar Guild</b>	Mary Gordon, Carol Knauss
<b>Audit Committee</b>	George Chauvin, Sarah Cowan, Nate Guilmette
<b>Boys' and Girls' Club</b>	Chair: Lenore Morse
<b>Chalice Bearers</b>	Tim Earle, Carol Knauss, Judy Langeway, Nate Merrill (part year)
<b>Choir</b>	Madeline Calise, Greg Hamilton, Mary Beth Hamilton, Bonnie Huizenga, Alan Kittelson, Nancy Lennox, Bob & Cricket Laidman, Bo Price
<b>Counters</b>	Laurie Earle, Mary Gordon, Nate Guilmette, Kim Hatgen, Carol Knauss, Cricket Laidman, Steve Lowe, Lenore Morse
<b>E.C.C.R.T Representatives</b> <i>(Ecumenical Community Crisis Response Team)</i>	Alan Kittelson, Margaret Lowe, Steve Lowe
<b>Education</b>	Sue Berkenbush, Alan Kittelson, Marcia Merryman-Means
<b>Environmental Steward</b>	Steve Lowe
<b>St. Paul's Epistle (newsletter)</b>	Penny Goodkind (until March 31), Alan Kittelson, Sue Berkenbush, Judy Martel, Lee Martel
<b>Finance Committee</b>	George Chauvin, Sarah Cowan, Nate Guilmette, John Stroup
<b>Flower Guild</b>	Chair: Lenore Morse; Rebecca Chauvin, Mary Gordon, Kim Hatgen, Carol Knauss, Diane Merrill, Anne Sevee
<b>Food Shelf Volunteers</b>	Kim Daniels, Mary Gordon, Alan Kittelson, Judy & Lee Martel, Lenore Morse

<b>Hospitality Coordinator</b>	Cricket Laidman
<b>Lectors</b>	Tim Earle, Nan Guilmette, Bob Laidman, Margaret Lowe, Steve Lowe, Pam Macauley, Catie Macauley, Sarah Stroup
<b>Liturgy</b>	Sue Berkenbush, Alan Kittelson, Carol Knauss, Lenore Morse, Sarah Stroup, Judy Woods
<b>Memorial Day Concession Stand</b>	Mary Cassidy, Bonnie Huizenga
<b>Organist &amp; Choir Director</b>	Judy Woods
<b>Assistant Organist</b>	Carol Knauss
<b>Pastoral Care &amp; Outreach Committee</b>	Alternating Chairs: Laurie Earle and Mary Gordon; Margaret Lowe, Lee & Judy Martel, Lenore Morse, Bo Price
<b>Sexton</b>	Beth McAllister
<b>Strategic Investment for Sacred Places</b>	Madelaine Calise, Sarah Cowan, Alan Kittelson, Judy Langeway, Bo Price, Sarah Stroup
<b>Stewardship Committee</b>	Co-chairs: Bob Laidman and Bo Price; Madelaine Calise, Sarah Cowan, Chris Hale
<b>Sunday School Teachers</b>	Co Chairs: Sarah and Chris Hale; Madelaine Calise, Rebecca & George Chauvin, Nan & Nate Guilmette, Margaret Lowe, Sarah and Jeff Mangini, Lenore Morse, Pam & Bob Macauley, Bo Price, Sarah & John Stroup
<b>Welcomers</b>	Sue Berkenbush, Mary Gordon, Margaret Lowe, Steve Lowe, Lee Martel, Lenore Morse

## **MINUTES OF THE ANNUAL MEETING 2016**

St. Paul's Episcopal Church Vergennes  
January 24, 2016

Present: Sue Berkenbush, Keith W. Carrig, Mary Cassidy, Al Dauray, Laurie Earle, Tim Earle, Barbara M. Fitz-Gerald, Chris Hale, Heather Jenkins, The Rev. Alan Kittelson, Carol Knauss, Bob Laidman, Cricket Laidman, Judy K. Langeway, Margaret Lowe, Stephen Lowe, Bob Macauley, Pamela Macauley, Judy Martel, Lee Martel, Marcia M. Means, Lenore Morse, Bo Price, John Stroup, Judy Woods.

The Rev. Alan Kittelson called the meeting to order at 11:35 a.m. and distributed copies of the Annual Reports 2015 as needed. Next he called for a review and motion regarding the minutes of January 18, 2015 on pages four to six. John Stroup made the motion to adopt the minutes of January 18, 2015; the motion was seconded by Pam Macauley. Referring to page six, paragraph four, line four, Bob Laidman corrected the text as follows: replace "includes advertising" with "no advertising exists on the site." The corrected minutes were passed unanimously.

The Rev. Kittelson thanked Marcie Merryman-Means, Madelaine Calise, and Sue Berkenbush for their service to the parish as members of the vestry. Second, Alan thanked Sarah Stroup for serving as chair of the Sunday school for two years. Chris and Sarah Hale will serve as Sunday School chairpersons for the next two years.

Next, The Rev. Kittelson called for the Nominating Committee's report. Marcie Merryman-Means spoke for the committee and nominated Mary Cassidy, Barbara Fitz-Gerald, and Bo Price to serve on the Vestry for three-year terms ending in 2019. Alan requested additional nominations from the floor. With no further nominations, Steve Lowe made the motion to close nominations; the motion was seconded by Laurie Earle and passed unanimously. Tim Earle made the motion to vote in favor of the slate; the motion was seconded by Judy Langeway and passed unanimously. Marcie again spoke for the Nominating Committee and nominated Sue Berkenbush, Laurie Earle, and Judy Langeway to serve as delegates to the Diocesan

Convention. With no further nominations, Steve Lowe made the motion to close nominations; the motion was seconded by John Stroup and passed unanimously. Bob Macauley requested a round of applause for retiring vestry and delegates and especially for Sarah Stroup for her significant efforts on behalf of the Sunday School. In addition, he recognized Chris and Sarah Hale, who will head the Sunday school for the next two years. Enthusiastic applause followed. Steve Lowe moved to vote in favor of the nominated delegates to Diocesan Convention; the motion was seconded by Pam Macauley and passed unanimously. For the Nominating Committee, Sue Berkenbush nominated Mary Gordon, Cricket Laidman, and Marcie Merryman-Means as alternate delegates to the Diocesan Convention. Sue Berkenbush moved to close the nominations and vote in favor of the slate of nominees; the motion was seconded by Heather Jenkins and passed unanimously.

Treasurer John Stroup distributed copies of the 2016 budget, noting a lean budget that is much the same as the previous year. Second, he identified receipt of two generous gifts to St. Paul's that had a very positive impact on the final 2015 balance and added that 10% of these two gifts was retained for future use. In sum, while the financial situation is gradually improving, St. Paul's is not yet in the black; the 10.5% increase in pledges for 2016 will help.

The Rev. Kittelson explained the financial policy that governs the parish and requires the vestry to approve all budgets. Consequently, the 2016 budget in the handout represents information for the parish and is the approved budget for 2016. Bob Laidman asked about funding to cover the deficit. John suggested fundraising, increasing gifts, using Designated Funds, such as the Property Improvement and Youth Funds, to supplement specific needs, or withdrawing from major endowment, e.g., unit funds. Heather Jenkins asked about donation of materials to the Sunday School. John noted the minimum expense, \$150, of the One Room Schoolhouse curriculum. She also inquired whether parishioners could do more to welcome the community. John cited the importance of pledged income as well as the Strategic Initiative in Sacred Places (SISP), which Bo Price will explain under stewardship. Heather expressed her appreciation for aid given this past year.

Bob Laidman and Bo Price provided the Stewardship Committee report. Bob referred to statistics on pages 10 and 11, noting five new pledging families this year and increased pledges. Expressing appreciation, Bo Price cited thirty-six pledging families for a 10.5% increase totaling \$73,954 to date. She also referred to the lovely brochure included with the IRS giving report, a brochure created by Madelaine Calise and Chris Hale. Explaining the origins of and participation in SISP, Bo identified St. Paul's team members, ongoing meetings with consultants and other parishes, and potential for involvement and sharing of St. Paul's facilities with the larger community. Discussion and suggestions followed. Finally, Bo explained plans to meet with community representatives to brainstorm and discuss possibilities.

Under other business, Bob Laidman indicated the need to revise St. Paul's web site to enable input from many computers other than his, and he suggested that a committee might be needed to update the content on the site. Alan expressed the parish's appreciation to the Macauleys for their continued hospitality for worship and a day of delightful summer activities. Bob Laidman thanked the Memorial Day Committee for again raising substantial funds at the Vergennes parade and holiday celebration. He also cited efforts of parishioners, who picked cherries and made jam, etc., and he hoped the parish will initiate additional fundraising activities.

With no further business to address, Steve Lowe made the motion to adjourn; the motion was seconded by Pam Macauley and passed unanimously. The meeting was adjourned at 12:25 p.m. and followed by the Litany of Thanksgiving.

Respectfully submitted,  
Lenore Morse, Clerk

## **REPORT FROM THE RECTOR**

The people of God publicly assemble each week – and other times as well – to offer thanks for the blessings of this life and to recall the life of Jesus Christ. During 2016 the following liturgies were offered to the glory of God:

- 105 Sunday celebrations of Holy Eucharist
- 16 Weekday celebrations of Holy Eucharist
- 1 Proper Liturgy of Good Friday
- 11 Services of Morning Prayer
- 7 Services of Compline
- 27 Private Communions with Anointing for Healing
- 12 Additional Occasions of Anointing for Healing
- 3 Funerals

Bishop Ely made his annual visitation on August 21 when our annual outdoor service was held at the Macauleys' home. Thank you to this family for their gracious hospitality.

All parishes are asked each year to determine the "Average Sunday Attendance." The records show a total Sunday attendance during 2016 of 2,578 people. Divided by 52 weeks this makes for an Average Sunday Attendance of 49.6. This number represents a slight climb in attendance compared to recent years:

A.S.A. in 2012 was 47.0

A.S.A. in 2013 was 43.3

A.S.A. in 2014 was 47.5

A.S.A. in 2015 was 46.6

Beyond Sunday worship, 554 people came to the various weekday services which makes a total attendance of 3,132 over the course of 2016.

A parish community is not static. New people come to church, others move away, and some make their final journey. Five members of the St. Paul's community died during the year:

Anna Moulton Haigis

Francis Benjamin Howland

Penelope Manning Goodkind

Albert Dauray

Dorothy Blanken

May they rest in peace and rise in glory.

Sarah Cowan, Cricket Laidman, and Judy Langeway finish 3-year Vestry terms as of the Annual Meeting in January 2017. Thank you to these three and also to Clerk Lenore Vestry and Treasurer John Stroup who spend far more keyboard hours doing work of the church than you might imagine. The two Wardens, Tim Earle and Keith Carrig, continue using their talents to improve many aspects of our physical properties. These old buildings require constant attention!

Over the past year Chris and Sarah Hale have co-chaired the Sunday School. Under their coordination are the many teachers who offer instruction each week in the Christian faith. The number of children we have participating makes this congregation the envy of many. It is my hope that the groundwork established in Sunday School will help these young people to be better equipped as they face an increasingly complicated world.

During 2016, St. Paul's Church continued its involvement with the Strategic Investment in Sacred Places process. Of course I appreciate the work of *all* our committees [please read the other pages of this Annual Report], but I especially want to point out that of the SISP Committee. Bo Price, Judy Langeway, Madelaine Calise, Sarah Cowan, and Sarah Stroup have contributed untold time to this effort, including driving to far-flung parts of Vermont for plenary meetings. The potential result of the entire project is a stable and lively parish that can more fully serve the needs of the community.

Financial support is one of the pieces that allows the mission of St. Paul's to continue. Frankly there is yet some ground to cover for this parish to become fully self-sustaining. Along with what the Stewardship Committee has been suggesting for years, I invite everyone involved at St. Paul's to really consider the importance of the church in your life and to respond from that understanding. If we are to keep on being a beacon, remember, "Our mission at St. Paul's is to be a community reflecting and demonstrating God's compassion and love to all."

I began by talking about the gratitude we appropriately offer God. Now I want to thank all of you, the parishioners and friends of St. Paul's Church, you who are part of the Body of Christ in this place. We are the fortunate recipients of the Good News, and the power of this message enables us to continue in the faith and to share it with others. Blessings to all.

Respectfully submitted,

The Rev. Alan L. Kittelson

**THE STRATEGIC INVESTMENT IN SACRED PLACES (SISP) INITIATIVE** has been energizing for our congregation. Over the past two years, we have approached our historical building and our relations in the community with fresh eyes. The SISP Committee, led by Bo Price, wrote a succinct two-page case statement that describes our church's history and current mission, and we have been able to share that description inside and outside the congregation. In addition, the SISP Program has been a catalyst for taking up several long-standing concerns. While we are still working to find new partnerships in Vergennes, we are well on our way. We have encouraged our congregation members to think about our role in the greater Vergennes community, and had promising conversations to reimagine the use of our space. In 2016, this included an Open House on March 1, as well as an architectural design "charrette" on November 12. At the charrette, four volunteer architects and landscape architects and a handful of community leaders developed specific renderings of different ways that we could improve and use our space. In 2017, we will use these designs, and our feedback from the community, to pursue new grant opportunities and partnerships.

The SISP committee is grateful for the input and support of the congregation. Bo Price, Madelaine Calise, Sarah Cowan, Judy Langeway, Alan Kittelson and Sarah Stroup have been regular and dedicated participants in our SISP meetings and retreats. We have also been particularly fortunate this fall to have the assistance of David Hohenschau of Community Workshop LLC as a facilitator. David has designed our surveys, run our meetings, led the charrette, and encouraged us with his vision and energy. David will stay on for a short time in 2017 to help with grant applications.

Respectfully submitted,  
Sarah Stroup

St. Paul's Episcopal Church has always been an active congregation in the "Little City" of Vergennes. Our congregation started meeting in 1811, and our historic church was built in 1834. During this early part of the 19<sup>th</sup> century, when Vergennes was experiencing some of the first fruits of growth and commerce, the congregation planted St. Paul's where it stands today, centrally located on the town green. Helping to define the architectural character and beauty of downtown Vergennes, St. Paul's has always stood firmly throughout the city's long history, during periods of both growth and decline. In fact, the St. Paul's bell has been ringing continuously throughout that history. Some of the very first residents in Vergennes would have first heard this same bell ringing from the old state house where the Vermont State Legislature met in 1798, the only year the Legislature convened in Vergennes.

Vergennes has changed quite a bit over two centuries, but St. Paul's central location on the town green and community-focused ethos has not. *We are seeking partners and collaborators* to share our buildings to advance our shared commitments to food security and support of families. While our buildings are primarily an historic place of worship, they are also assets for service that can help fill needs in our community in new ways.

St. Paul's historic campus comprises three buildings on the city green in Vergennes, in the heart of a bustling downtown full of retail stores, restaurants, apartments, and offices. Vergennes citizens and visitors gather on the green for concerts, parades, farmers markets, and civic conversation.

- Built in 1834, the early Gothic Revival-style church, with brick body and a whitewashed clapboard bell tower, is the place of worship for the congregation. It dates to Vergennes' early days as a center of commerce for the surrounding communities.
- The brick federal Parish Hall (c.1835) was originally a law office but acquired in 1890. Since 1900, it has served as meeting space and occasional chapel. Its open interior, with full kitchen, is perfect for education and fellowship.
- Built in the 1790s, the Rectory was acquired by St. Paul's in 1890. It is currently occupied by our clergy.

Our central location and varied spaces offer many opportunities to partners. Future collaborations and initiatives may require rethinking or adapting some of our historic interiors which we are excited to consider with new partners.

### **Supporting Families**

St. Paul's has always been a place for families to gather and worship. An active Sunday school in the 19<sup>th</sup> century took place in the church itself, and our large 19<sup>th</sup> century baptismal font was actually a gift from the Sunday school. Today, our Sunday school brings together young children whose families live in Vergennes and nearby communities.

We are very interested in supporting families throughout the community, beyond our congregation and worship. Our Parish Hall is well-suited to a number of programs, including educational gatherings and nutrition-based initiatives. This space is regularly used by Alcoholics Anonymous and a local Girl Scout troop.

### **A Church with a Mission: Food Insecurity**

The Episcopal Church has a long history of service to local and global communities. St. Paul's is an inclusive church that accepts people wherever they are socially and spiritually. We are committed in supporting the people in our community, loving our neighbors as ourselves.

Locally, we focus on food insecurity, and welcome potential partners committed to this mission. The following list highlights some of our current efforts and their estimated public value:<sup>1</sup>

- **Vergennes Community Food Shelf:** The food shelf is located at the United Church of Christ church in Vergennes and staffed by volunteers. St. Paul's supplies weekly volunteers and contributions, an annual public value of approximately \$29,000.
- **Community Garden:** The St. Paul's community garden is located in Vergennes, on the Northland Job Corps property. Each summer, about 15 volunteers tend the vegetable garden and send the harvest to the food shelf, an annual public value of about \$19,000.
- **Table of Grace:** The Table of Grace is a free community meal for families in economic need and seniors who live alone. It is offered at the United Church of Christ church on the fourth Friday of each month. St. Paul's contributes an annual public value of roughly \$5,800.
- **Boys and Girls Club Snacks:** Once a week, St. Paul's volunteers provide afternoon snacks to the Boys and Girls Club in Vergennes during the school year. The food and time amounts to an annual public value of \$25,860.
- **Memorial Day Parade Fundraiser:** Memorial Day in Vergennes would not be the same without St. Paul's concession stand, which for over thirty years has served the crowd that assembles on the city green during Vermont's largest Memorial Day parade. The event is a fundraiser for St. Paul's local and global outreach efforts. Including the dozen volunteers and average funds raised, the annual public value is approximately \$3,062.

Our outreach dollars also directly support other local organizations, including the Addison County Open Door Clinic, the Boys and Girls Club of Vergennes, and the John Graham Shelter. Internationally, we give to Episcopal Relief and Development and Doctors without Borders.

#### Partnerships to Ring throughout Vergennes

Our historic bell rings every Sunday, and reminds us of a church with a long and continuing history of community service. Whenever you hear it, consider our invitation to partner with us and share these historic buildings in new and exciting ways. This might include cost-sharing, rental, or a range of other possibilities. We are eager to meet with you and hear your ideas!

<sup>1</sup> *The public value figures were determined using a tool developed by Partners for Sacred Places and the University of Pennsylvania's School of Social Policy and Practice. It is a nationally recognized tool for determining the public impact of congregations throughout the United States. [http://www.endowedparishes.org/download\\_file/view/2154/](http://www.endowedparishes.org/download_file/view/2154/)*

### **FLOWER GUILD REPORT 2016**

During 2016, the members of the Flower Guild arranged the altar flowers and, except for Feast Days, supplied the flowers as well. Expenses for 2016 listed in the December Finance Report for both flowers and altar supplies (line item #1726) were \$990.50. As in previous years, members of the parish gave generously to provide the Easter lilies and Christmas wreaths, tree, and poinsettias. Total given for Christmas and Easter flowers was \$1133. Members of the Flower Guild this year were Rebecca Chauvin, Mary Gordon, Kim Hatgen, Carol Knauss, Diane Merrill, Lenore Morse, and Anne Sevee. Anyone interested in serving on the Flower Guild or donating flowers for special memorials or celebrations, please call Lenore Morse (870-7020 or 802-578-7225).

### **CHOIR**

Each Sunday the choir seeks to enhance our worship with hymns and anthems. They correspond to the scripture readings and the season of the year. Members who have been joining us most recently are: Bo, Bonnie, Nancy, Madelaine, Cricket, Bob, and Alan. The youth of our parish have also rendered selections at Easter and Christmas: Alisdair, Maddie, Lou, Catie, Noah, Lucy, Molly, and Sam.

This Christmas we hope to visit and sing first with the folks at Vergennes Residential Care Home, and then with Marion Davis at her own home. We also distribute care packages put together by the Outreach Committee.

Respectfully submitted,

Judy Woods, Choir Director

## STEWARDSHIP COMMITTEE

The Stewardship Committee wants to thank everyone for their participation in the multi-week Living Generously series that was offered this fall. We particularly want to thank the members of our congregation who offered their personal reflections on the Living Generously themes included each week in our church bulletin. Thanks go to John Stroup, Catie Macauley, Cricket Laidman, Nan Guilmette, and Rebecca Chauvin, for their thoughtful words during our stewardship season. We were happy to finish our stewardship season with a family potluck which included news and active participation in our current SiSP efforts. Many members of the Stewardship Committee have been actively involved in these efforts as we seek to bring a stewardship perspective to our potential building use into the future.

To date, the Stewardship Committee has received 34 pledges totaling \$70,834.00 for 2017. In addition, we are very grateful to those who have left gifts for St. Paul's in their wills.

Our members continue to be very involved and give abundantly of their time and talent. We thank you for your generous support of our on-going ministry together, and we give thanks to God for this community of faith.

**MEMORIAL DAY 2016** was a success great success. We ended the day with a total of over \$2000.00. Thank you to all those who donated supplies and a special thank you to all who donated their time. Once again, thank you! We couldn't have done it without your help!

Respectfully submitted,  
Mary Cassidy

## ST. PAUL'S EPISTLE

The *Epistle* is published once a month. The staff is Sue Berkenbush, Lee and Judy Martel, Penelope Goodkind whom we miss tremendously, may she rest in peace, and Alan Kittelson. Pictures and contributions are welcome and will be printed as space allows. If you have information that would be of interest to the parish, please let us know: If there are no submissions, there will be no Epistle for that month although the Sunday Chart will be sent to those who have something to do that month.

Respectfully submitted,  
Judy Martel, [jerm@gmavt.net](mailto:jerm@gmavt.net)

## ST PAUL'S OUTREACH COMMITTEE

Committee members: Sue Berkenbush, Laurie Earle, Mary Gordon, Margaret Lowe, Judy and Lee Martel, Lenore Morse

In 2016, the committee continued with the same disbursement amounts as in 2015.

- Episcopal Relief and Development \$500.00
- Addison County Open Door Clinic \$400.00
- Boys and Girls Club of Vergennes \$40.00
- John Graham Shelter \$200.00
- Doctors Without Borders \$100.00
- Table of Grace \$200.00
- United Way Back to School Shop \$10.00
- American Friends of the Episcopal Diocese of Jerusalem-\$raised by sales of cherry jam with the Outreach Committee matching that amount

The Outreach committee reviews all recipients and amounts yearly at their January and April meetings. Any changes are communicated to the treasurer by the chairperson after the April meeting. Otherwise the treasurer uses the current list.

Besides monetary contributions, 3-4 committee members regularly volunteer at the monthly Table of Grace community meal. St. Paul's parishioners cooked the July 24 meal. We are again signed up to cook the July 22, 2017 meal.

The Vergennes Food Shelf is faithfully served by committee members Judy & Lee Martel, Kim Daniels and Fr. Alan each Tuesday, with Mary Gordon substituting and helping as needed, while Lenore Morse volunteers on alternate Thursdays. Each week the food shelf is visited by 40-60 families.

Committee members and parishioners also provide snacks weekly for the Boys and Girls Club after school program. Weekly attendance is 25-30 young people. We have 16 volunteers making snacks.

In addition to a large fruit basket brought to the 16 residents of the Vergennes Community Care Home, one parishioner received a Christmas basket.

For 2016, Mary Gordon has continued in her role as temporary chairperson for the Outreach committee. The committee has discussed ways we might share the role. To that end, agenda templates were created so that a different member might lead each of our four yearly meetings. New ideas and members are always welcome.

Respectfully submitted,  
Mary Gordon

### **BOYS AND GIRLS CLUB SNACKS**

For the past several years, women of the parish have been baking snacks for the Boys and Girls Club youth. Besides the baked goods, women of St. Paul's bring fruit, each snack for about thirty boys and girls who participate in the after school program, and the parish has received thank you letters from the boys and girls and the staff.

Anyone interested in the program should check the display at Bixby Library or stop in at the club some afternoon. Women from St. Paul's who provide snacks are as follows: Sue Berkenbush, Madelaine Calise, Laurie Earle, Barbara Fitz-Gerald, Mary Gordon, Kim Hatgen, Cricket Laidman, Judy Langeway, Nancy Lennox, Margaret Lowe, Judy Martel, Diane Merrill, Lenore Morse, Bo Price, Sarah Stroup, and Judy Woods.

If you're interested in bringing snacks for the Boys and Girls Club, please call Lenore at 870-7020 or 802-578-7225 for more information.

### **SENIOR WARDEN REPORT**

St. Paul's closed another year, our 205<sup>th</sup> as an organized congregation, with grace and an eye to the future. The vestry continues the struggle to responsibly manage the finances of the parish under the difficult circumstances of a deficit budget, a financial situation that seems to improve only in fractional increments each year. I have faith that this situation will improve as I see new, younger faces in our pews. I remind others that some of the other parishes in our diocese that are viewed as wealthy were once similarly strapped for cash. It is our collective positive attitude toward faith and the future, and our place in that future, that draws people in to share the good news!

On a more upbeat note, the SISP program, or at least the outside mentorship part of it, has come to an end with a truly magnificent effort by Madelaine Calise, Sarah Cowan, Judy Langeway, Bo Price and Sarah Stroup. The work of these ladies has helped us refine our vision of the future while acknowledging how this parish fit into the areas past. We are still seeing the results of this work with grants and the results of the design charrette held late in the year. It will be a challenge to decide what path to take in the future as we, the St. Paul's congregation, decide what role we will play in the life of Vergennes and Addison county. This could be a lot of fun folks!

Finally, I would like to say that it has been an honor to serve you all as Senior Warden. I enjoy seeing each one of you at church. You all are part of a special family whose lives are intertwined and nourished one by another through that connection. I thank you for being in my life.

Respectfully,  
Timothy S. Earle, Senior Warden

**Saint Paul's Vergennes Finance Report for December 2016 – 12.31.16**  
**Consolidated General Checking, Designated, ECW and Swift Accounts**

<b>INCOME</b>			
<b>NORMAL OPERATING INCOME</b>	<b>2016 Year to Date</b>	<b>2016 Budget</b>	<b>%</b>
1404-1 Anonymous Plate Cash	\$ 3,010.70	\$ 4,500.00	67%
1404-2 Holy Day Offerings	\$ 559.00	\$ 1,500.00	37%
1404-3 Pledge Current Year	\$ 66,334.00	\$ 73,954.00	90%
1404-4 Pledge Prior Year	\$ 525.00	\$ 1,000.00	53%
1404-5 Pledge Next Year	\$ 1,160.00	\$ 2,000.00	58%
1406-1 Unit Trust Fund Endowment Dividend	\$ 14,842.19	\$ 14,000.00	106%
1406-2 Unit Trust Fund Endowment Principle	\$ -	\$ -	0%
1406-3 Designated Fund Transfers	\$ 4,903.35	\$ 4,900.00	100%
1408-1 Use of Building Income	\$ 450.00	\$ 650.00	69%
1408-2 VTEL	\$ 8,019.32	\$ 8,665.00	93%
1409 Fundraising	\$ 2,031.80	\$ 2,200.00	92%
1410 Unexpected Undesignated Gifts	\$ 12,670.00	\$ 2,250.00	563%
1411 Grants	\$ 3,300.00	\$ -	0%
1412 Miscellaneous Income	\$ 93.05	\$ 100.00	93%
1413 General Checking Interest Earned	\$ 1.30	\$ 1.00	130%
1414-1 Donor Designated For Normal Operations	\$ 4.00	\$ 10.00	40%
1430-2 Donor Designated For Flowers	\$ 1,133.00	\$ 850.00	133%
<b>Normal Operating Income Total</b>	<b>\$ 119,036.71</b>	<b>\$ 116,580.00</b>	<b>102%</b>
<b>NON OPERATION INCOME</b>			
3410 Gifts to Capital Improvements	\$ -	\$ -	0%
3412 Hanson Fund Interest	\$ 509.51	\$ 475.00	107%
3413 Property Improvement Fund Interest	\$ 762.42	\$ 675.00	113%
3414 Wills Fund Interest	\$ 575.30	\$ 525.00	110%
3415 Fund Raising for Capital Improvements	\$ -	\$ -	0%
3445 Gifts for Memorial Fund	\$ 2,500.00	\$ -	0%
3460-1 Special Offerings	\$ 135.00	\$ 500.00	27%
3460-2 Holiday / Easter Flowers Fund	\$ -	\$ -	0%
3470 Donations to ECW	\$ -	\$ -	0%
3480 UTO Fund	\$ -	\$ -	0%
3490 Designated Accounts Interest	\$ 3.32	\$ 3.00	111%
<b>NON OPERATION TOTAL</b>	<b>\$ 4,485.55</b>	<b>\$ 2,178.00</b>	<b>206%</b>
<b>TOTAL ALL INCOME</b>	<b>\$ 123,522.26</b>	<b>\$ 118,758.00</b>	<b>104%</b>

<b>Page 2 December 2016 Finance Report</b>			
<b>DISBURSEMENTS</b>			
<b>DIOCESE AND WORK OUTSIDE PARISH</b>	<b>2016 Year to Date</b>	<b>2016 Budget</b>	<b>%</b>
1701 Diocesan Assessment	\$ 15,000.00	\$ 15,003.00	100%
1702 Outreach from Budget	\$ 3,315.00	\$ 3,315.00	100%
1705 Bishop's Discretionary Fund	\$ -	\$ -	0%
<b>Sub Total</b>	<b>\$ 18,315.00</b>	<b>\$ 18,318.00</b>	<b>100%</b>
<b>NORMAL PARISH OPERATING EXPENSES</b>			
1711-1 Clergy Stipend - Clergy Health Insurance	\$ 8,560.56	\$ 10,060.56	85%
1711-2 Clergy Stipend - Clergy Housing Equity	\$ 2,800.00	\$ 2,800.00	100%
1711-3 Clergy Stipend - Clergy SECA Offset	\$ 4,698.54	\$ 5,088.36	92%
1711-4 Clergy Stipend - Clergy Stipend	\$ 44,916.00	\$ 44,939.48	100%
1713-1 Supply Clergy	\$ 394.72	\$ 300.00	132%
1713-2 Deacon Travel Reimbursements	\$ -	\$ -	0%
1713-3 Clergy Travel Reimbursements	\$ 722.84	\$ 850.00	85%
1714-1 Organist Compensation	\$ 6,371.12	\$ 6,371.11	100%
1714-2 Assistant Organist	\$ 990.24	\$ 1,003.42	99%
1716 Church Pension Fund Premiums	\$ 12,294.36	\$ 13,210.86	93%
1718 Church Share of FICA	\$ 991.30	\$ 572.01	173%
<b>Total Personnel Expenses</b>	<b>\$ 82,739.68</b>	<b>\$ 85,195.80</b>	<b>97%</b>
1721 Sunday School	\$ -	\$ 150.00	0%
1722 Youth Ministries	\$ -	\$ -	0%
1723 Adult Education	\$ -	\$ 50.00	0%
1724 Parish Life & Hospitality	\$ -	\$ 50.00	0%
1726 Flowers and Altar Supplies	\$ 1,030.65	\$ 950.00	108%
1727 Liturgy and Worship Material	\$ 342.55	\$ 300.00	114%
1728 Music	\$ -	\$ -	0%
1729 Stewardship Development	\$ 212.83	\$ 175.00	0%
<b>Total Church Program &amp; Development</b>	<b>\$ 1,586.03</b>	<b>\$ 1,675.00</b>	<b>95%</b>
1731 Postage	\$ 605.02	\$ 375.00	161%
1732 Bulletins and Printing	\$ -	\$ -	0%
1733 General Office Supplies	\$ -	\$ 150.00	0%
1734 Photo Copier Costs	\$ 988.20	\$ 925.00	107%
1736 Telephone and Broadband Services	\$ 1,130.39	\$ 1,100.00	103%
1737 Bookkeeping and Audit	\$ 396.25	\$ 450.00	88%
1738-1 Computer Expenses	\$ 129.00	\$ -	
1738-2 Web Site Expenses	\$ -	\$ 150.00	0%
1739 Bank Charges	\$ -	\$ -	
<b>Total Administration Costs</b>	<b>\$ 3,248.86</b>	<b>\$ 3,150.00</b>	<b>103%</b>

<b>Page 3 December 2016 Finance Report</b>			
<b>DISBURSEMENTS CONTINUED</b>			
	<b>2016 Year to Date</b>	<b>2016 Budget</b>	<b>%</b>
1741 Snow Removal & Yard Care	\$ -	\$ -	0%
1742 Trash Removal	\$ 463.36	\$ 400.00	116%
1743 Cleaning Services	\$ 1,875.00	\$ 2,100.00	89%
1744 Minor Repairs / Maintenance	\$ 1,855.42	\$ -	0%
1745 Supplies & Other Building Expenses	\$ -	\$ 500.00	0%
1745B Organ Maintenance	\$ 304.62	\$ 500.00	0%
1746A Rectory Heating Fuel (Subtotal: \$-)	\$ -	\$ 3,000.00	0%
1746B Church Heating Fuel (Subtotal: \$-)	\$ -	\$ 3,650.00	0%
1746C Parish Hall Heating Fuel (Subtotal: \$-)	\$ -	\$ 900.00	0%
1746D Gas for Cooking (Subtotal: \$-)	\$ -	\$ 75.00	0%
1747A Rectory Electric Energy	\$ 881.39	\$ 950.00	93%
1747B Church Electric Energy	\$ 803.39	\$ 900.00	89%
1748 Water and Sewer	\$ 1,102.00	\$ 1,075.00	103%
1749 Comprehensive Insurance	\$ 3,989.00	\$ 4,125.00	97%
1746 Jackman's Budget	\$ 5,926.80	\$ -	0%
<b>Total Property and Equipment Costs</b>	<b>\$ 17,200.98</b>	<b>\$ 18,175.00</b>	<b>95%</b>
1751 Advertising	\$ -	\$ -	0%
1752 Diocesan Convention Costs + Clergy Conf	\$ 140.00	\$ 250.00	56%
1753 Gifts for Members	\$ -	\$ -	0%
1754 SISP	\$ 2,000.00	\$ 250.00	0%
1758 Annual Meeting Expenses	\$ -	\$ -	0%
<b>Total Miscellaneous Expenses</b>	<b>\$ 2,140.00</b>	<b>\$ 500.00</b>	<b>428%</b>
<b>Total Regular Parish Operating Expenses</b>	<b>\$ 106,915.55</b>	<b>\$ 108,695.80</b>	<b>98%</b>
<b>TOTAL ALL OPERATING EXPENSES</b>	<b>\$ 125,230.55</b>	<b>\$ 127,013.80</b>	<b>99%</b>
<b>SPECIAL AND NON OPERATION EXPENSES</b>			
3901 Ministry from Wills Fund	\$ -	\$ 500.00	0%
3902 Wills Fund Disbursements	\$ -	\$ -	0%
3904 Transmit of Special Offerings	\$ 635.00	\$ 500.00	127%
3905 Personal Assistance Grants	\$ -	\$ -	0%
3910 Capital Building Improvements	\$ -	\$ -	0%
3915 Capital Equipment	\$ -	\$ -	0%
<b>Total Non Operational Expenses</b>	<b>\$ 635.00</b>	<b>\$ 1,000.00</b>	<b>64%</b>
<b>TOTAL ALL DISBURSEMENTS</b>	<b>\$ 125,865.55</b>	<b>\$ 128,013.80</b>	<b>98%</b>
<b>Total Income less Total Expenses</b>	<b>\$ (2,343.29)</b>	<b>\$ (9,255.80)</b>	<b>25%</b>

<b>Page 4 December 2016 Finance Report</b>			
<b>ASSETS AND LIABILITIES</b>			
<b>Fund Balances</b>		<b>Unrestricted</b>	<b>Restricted</b>
<b>Regular Check Book (as of 12.31.2016)</b>		<b>\$ 14,874.00</b>	
<b>Designated Account Funds Total (as of 12.31.16)</b>			<b>\$ 12,907.00</b>
Irene Fund			\$ 1,000.00
Hansen Fund			\$ 2,215.46
Wills Fund			\$ 3,401.84
Property Improvement Fund			\$ 2,930.35
Flower Fund			\$ 1,257.46
Yourth Ministry Fund			\$ 2,028.74
Sabbatical Reserve Fund			\$ 1,600.00
Accessibility and Lift Fund			\$ 5,000.00
Memorials Fund			\$ 2,761.82
Unallocated Interest			\$ 16.56
Cremins, Vestments, Prayer Books, Linens Funds			\$ 6,677.00
VTEL Deposit			\$ 1,050.00
<b>Episcopal Church Women Account (1.09.16)</b>	Account Closed		\$ -
<b>Rector's Discretionary Fund (11.30.16)</b>			\$ 695.91
<b>Total</b>			<b>\$ 30,635.14</b>
<b>Diocesan Unit Fund .. Hickok and Boardman (as of 10.01.2016)</b>			<b>\$327,277.67</b>
<b>Total Cash Assets</b>	<b>\$ 372,786.81</b>		
<b>Assets-Checkbook</b>	<b>\$ 357,912.81</b>		